

**BE SURE YOUR PAYMENT IS APPLIED CORRECTLY.  
FOLLOW THESE INSTRUCTIONS:**

- This voucher can **ONLY** be used to submit payment for your *ELECTRONICALLY* filed returns. An electronically filed return is a return you or your tax preparer completed AND submitted with the use of tax preparation software or with the use of an internet based application.
- Never send a paper copy of your *ELECTRONICALLY* filed return with your payment. If a paper copy of the return is sent, the payment will not be properly posted to the account.

Complete the Payment Coupon by including the following information:

- Your Social Security Number and Spouse's Social Security Number (if filing a joint return). **IMPORTANT NOTE:** The Social Security Number used for "Your Social Security Number" **MUST** match the "Your Social Security Number" used on the return.
- Your name and spouse's name (if filing a joint return), address, and phone number.
- The amount of the enclosed payment.
- Make sure that your Social Security Number is written on the check. Mail your payment and the payment coupon below to :

**Virginia Department of Taxation  
P.O. Box 1478  
Richmond, VA 23218-1478**

- You may also pay your tax online using our web payment program. Log on to our website at **www.tax.virginia.gov** for additional information.
- Please note that if your full payment is not postmarked by May 2, 2005, you will be sent a bill for tax, penalty and interest. For additional information visit our web site at **www.tax.virginia.gov** or call **(804) 367-8031**.

----- Detach Form 760-PMT here. Complete this form and mail it with your check to the address shown on the form. -----

Please do not staple  
**2004 PAYMENT COUPON**

**Form 760-PMT**  
TO BE USED FOR PAYMENTS ON  
ELECTRONICALLY FILED RETURNS ONLY

Due: May 2, 2005

00000000 3395006 104000

Your Social Security Number

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Spouse's Social Security Number

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*Make your check payable to the  
Virginia Department of Taxation*

Amt of Payment

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Name(s) and Address


Daytime Phone Number: \_\_\_\_\_

**Mail Payment To:**  
**VA Department of Taxation**  
**P.O. Box 1478**  
**Richmond, VA 23218-1478**